

NRDA PRELIMINARY ASSESSMENT WORKSHEET

Incident Name:		Responsible Party:				
RP Contact:		RP Contact Number:				
Parish:		City:				
Incident Date/Time:		Investigation Date/Time:				
Incident Location:						
Latitude:	°	Longitude:		°		
Product Released:			Amount Spilled:			
Habitat Affected:	Check all that apply	Oiling			Estimated size of impacted area:	Expected exposure time?: (hours, days, months)
		L	M	H		
	Open Water					
	Bottom Sediments					
	Bay					
	River/stream					
	Gulf					
	Shoreline					
	Beach					
	Developed					
	Other					
	Marsh					
	Saline					
	Brackish					
	Fresh					
	Flotant					
	Mangrove					
	Woodland					
	Swamp					
	Bottomland Hardwood					
Shrub/scrub						
Pine						
Other: (specify)						
Samples Collected? Yes No	Sample Type/#:			Investigator:		
Photo Doc.? Yes No	35 MM/ digital/ video			Contact #:		
Observed faunal mortality?: Yes No		Observed oiled fauna?: Yes No				
Carcasses? (species/number/disposition):						
Response Impacts?: Yes No		Do you anticipate additional impacts?: Yes No				
NOTES:						

Please complete upon site visit and FAX to 225-219-5802

NRDA PRELIMINARY ASSESSMENT WORKSHEET

Guidelines for Completion

This worksheet is to be completed when an oil spill is investigated on-site. The information is to be faxed to the Louisiana Oil Spill Coordinator's Office at 225-219-5802. The data derived from this effort will be used to determine if further investigation that may lead to a Natural Resource Damage Assessment is warranted.

Incident Name: Usually comprised of the responsible party name and the location (e.g., Exxon Paradis, Chevron Dixon Bay, Apache Freshwater City, etc.). This is not a critical data field, but is used for reference purposes.

Responsible Party: Company responsible for the release.

RP Contact: Contact person with the responsible company.

RP Contact Number: Phone number of the above contact person.

Parish/City: Self-explanatory. Use the name of the nearest incorporated municipality for "city".

Incident Date/Time: Date/Time when the release occurred.

Investigation Date/Time: When the investigator arrived on-scene.

Incident Location: Description of how a reader can find the incident.

Latitude/Longitude: If the information is available and you are reasonably sure it is accurate.

Product Released: What was spilled?

Amount Spilled: How much was spilled?

Oiling: For each habitat type selected, indicate the degree of oiling by checking "L" (lightly), "M" (moderately) or "H" (heavily).

Habitat Affected: Specify the habitat type if "Other" is selected.

Estimated size of impacted area: For each habitat type selected, use your best professional judgment to estimate area of impact.

Expected exposure time: For each habitat type selected, use your best professional judgment to estimate amount of time necessary for all but trace amounts of hydrocarbons to be removed from the subject habitat.

Samples collected? Self-explanatory. Include the number and type of samples collected in the subsequent field.

Photo documentation? Self-explanatory. Include what type of photo record you took.

Investigator: Person investigating the incident and filling out the form.

Contact #: Investigator's phone number.

Observed faunal mortality?: Did the investigator see any animals dead as a result of the spill?

Observed oiled fauna?: Did the investigator see any animals oiled, but not dead, as a result of the spill?

Carcasses?: If dead animals were observed, how many of what species were observed and were there any attempts to collect, catalogue, or preserve them?

Response Impacts?: Are response activities resulting in additional impacts to the area? (e.g., clearing trees for staging areas)

Do you anticipate additional impacts?: Use your best professional judgment to determine whether additional oiling or response impacts will occur from this incident

Notes: Give a brief narrative of your observations, touching on pertinent information that may have not been included in the checklist.

When the form is completed, FAX the document to LOSCO at 225-219-5802.